



BSD#7 LRSP Strategic Objective ACTION PLAN: 1.04 CJ Technology Productivity 2011-12

Strategic Objective (SO): 1.04 Use technology to improve productivity and learning opportunities.
Topic of Strategic Objective (SO) e.g., Math, PEAKS, etc.: Technology

Leader: CJMS Principal/Assistant Principal Team Members: Eric Matthews and CJMS staff	Action Plan Projected Completion Date: 2013
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Evaluation Plan: Describe steps you will take to determine if you have reached this strategic objective. All sixth grade students will take the district technology assessment at the end of their Information Skills class. All students will use electronic technology to produce a variety of products to be assessed by classroom teachers. 8th graders will be able to keyboard 30 words per minute before leaving middle school.	Best Practice Investigation: What information is uncovered looking at best practice in relation to this strategic objective. -Project based activities using a variety of electronic technologies will be implemented during classes. -Teachers will model a variety of electronic technologies in their classrooms. -Individual student levels are accommodated to promote individual growth. -Ongoing professional development on technology will be provided to staff. -Promote appropriate digital citizenship
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Action Steps What actions will be taken to achieve this SO? Include what staff may need to learn to accomplish this SO.	Who Who will be responsible for what actions?	Timeframe What is a realistic timeframe for each action?
1. All sixth grade students will be enrolled in a 6-week info skills class and a 6-week technology education class.	1. Admin and counselors	1. Every spring
2. All sixth graders will complete the district technology assessment at the end of their info skills class.	2. Info skills staff	2. On-going
3. All students that do not reach proficiency on the district technology assessment will be placed in another technology intensive course.	3. Eric Matthews and Administration	3. On-going
4. All 6th grade students will receive 6 weeks of keyboarding in info skills and will complete a timed keyboarding test at the end of the course.(proficiency is 30 words per minute)	4. Info skills staff	4. On-going
5. Students that do not reach proficiency on the keyboarding test will have opportunities to work independently in an online keyboarding course provided by the district and must reach proficiency by the end of 7th grade.	5. Eric Matthews, info skills staff, counselors, administration	5. End of 6 week classes (course under construction)
6. Students that do not reach proficiency in keyboarding by	6. Info skills staff,	6. Every spring

the end of 7th grade will be placed in keyboarding class in 8th grade.	counselors, administration	
7. All staff will integrate electronic technology expectations for students. (Examples: use Moodle, global digital communication, electronic presentations, word processing, spreadsheet, graphing, multi-media, electronic research, etc.)	7. All Staff	7. On-going
8. All staff will reinforce positive digital citizenship skills.	8. All Staff	8. On-going
9. Students will have opportunities for technology enrichment and support during PACE.	9. Administration, counselors, staff	9. On-going
10. All staff will demonstrate proficiency in use of electronic technology.	10. Staff and administration	10. Spring 2013
11. Professional development will be made available for all staff at CJMS to support technological proficiency.	11. Eric Matthews, administration, staff	11. On-going
12. Investigate opportunities in distance learning for students.	12. Eric Matthews, administration, interested staff	12. On-going
13. Maintain productive and reliable infrastructure.	13. Eric Matthews, Administration, tech support	13. On-going

Progress expected by the end of the year:

- Online keyboarding course will be created
- CJMS will have complete Wi-Fi coverage
- Discuss staff proficiency and develop a plan
- Students will have been exposed to and used a variety of electronic technologies
- Staff will continue to model electronic technology in their classrooms
- All 6th graders will complete the technology assessment and keyboarding assessment